

<b>RISK ASSESSMENT</b>	<b>TITLE: Twelve15 – Holiday Feeding Safe Working during Covid-19 – 20 July 2021</b>	
Assessed By: Jackie Murphy	Date Assessed: 20 July 2021	
Reviewed By: Sarah Atkinson	Date Reviewed: To be reviewed weekly: 30 July	

What are the hazards?	Who might be harmed?	How could they get harmed?	L	S	Initial Risk (L x S)	What are you already doing? (Existing Control Measures)	L	S	Residual Risk (L x S)	What further action is necessary? (Additional Control Measures)
COVID - 19 – Risk of transmission from lack of social distancing rules, contaminated surfaces and equipment	Education Catering - front line staff	<ul style="list-style-type: none"> <li>Education Catering staff could contract Covid -19 via infected school users for whom they are catering.</li> <li>Education Catering staff could contract Covid -19 through a lack of social distancing and/or touching contaminated surfaces</li> </ul>	3	3	9	<ul style="list-style-type: none"> <li>1M+ social distancing is strongly encouraged.</li> <li>Catering staff will remain in the kitchen and food/dining areas at all times, all other school areas are prohibited.</li> <li>Staff members will observe enhanced personal hygiene protocols, in particular frequency of thorough hand washing guidance.</li> <li>Access to kitchen by authorised staff only will be adhered to.</li> <li>Maximise airflow by distancing and limiting access to enclosed areas e.g. stock-rooms, cloakrooms and catering offices etc.</li> <li>Where available use ventilation systems to maximise airflow.</li> <li>Enhanced cleaning schedule and sanitisation programme for all contact surfaces.</li> <li>In the instance of a member of staff displaying Covid – 19 symptoms, member of staff will be instructed to cease work and return home immediately. Staff member reporting symptoms will be required to refrain from work until PCR test is carried out. Staff member must isolate for 10 days in the case of a positive test result.</li> <li>Staff are encouraged to follow the guidance from T&amp;T if asked to isolate and are requested to notify Twelve15 of their absence.</li> <li>Deliveries both external and internal, will wherever possible, observe 1M+ distancing.</li> <li>Use of hand alcohol gels/fluids strictly prohibited as risk of severe burns if exposed to naked flame.</li> </ul>	2	3	6	<ul style="list-style-type: none"> <li>Managers will review these arrangements on a weekly basis.</li> </ul>

					<ul style="list-style-type: none"><li>• Staff will adhere to the guidance for the safe use and disposal of face coverings in the event that they choose to use one.</li><li>• Staff are strongly encouraged to avail of the symptom-free community testing programme. This is a voluntary undertaking but highly encouraged. <a href="https://www.itstwelve15.co.uk">Downloads – Twelve15 (itstwelve15.co.uk)</a></li><li>• Staff are strongly encouraged to take up the offer of a Covid-19 vaccination(s) when it is offered.</li></ul>			
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Risk Assessment Responsible Person:

**Risk Rating:**

The result will be a low, medium or high risk.

Likelihood (L)	
1	Event will probably never occur
2	Event could possibly occur but only rarely
3	Event could possibly occur
4	Event is likely to occur
5	Event is expected to occur

Severity (S)	
1	Minor (no first aid required)
2	Moderate (first aid required)
3	Serious (medical treatment required)
4	Critical (life changing injury)
5	Major (fatality)

		Likelihood (L)				
		1	2	3	4	5
Severity (S)	5	5	10	15	20	25
	4	4	8	12	16	20
	3	3	6	9	12	15
	2	2	4	6	8	10

1 to 6	Low	Acceptable
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8 to 12	Medium	Actions required
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15 to 25	High	Urgent action required
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